

## MINUTES AUDIT COMMITTEE

Wednesday, April 23, 2019 – 10:00 AM  
Authority Conference Room, 4<sup>th</sup> Floor, Suite 414  
Dulles State Office Building

**Committee Members Present:**

Alfred Calligaris, Chairman  
Dennis Mastascusa  
Fredrick Carter, Chairman, BOD

**Staff Present:**

James Wright, Executive Director  
Carl Farone, Comptroller  
Angela Marra, Executive Assistant

**Committee Members Absent:**

John B. Johnson, Jr.  
Alex MacKinnon  
Brian McGrath

**Other Board Members Present:**

**Guest:**

Terry Phillips, Bonadio Group  
Michael Sims, Bonadio Group

1. The meeting was called to order by Chairman Calligaris at 10:08 am.

Chairman Calligaris requested a roll call by A. Marra.

All committee members were present except for B. McGrath, A. MacKinnon, and J. Johnson, Jr. Executive Director Wright stated A. MacKinnon and J. Johnson Jr. had contacted him stating they would be unable to attend the meeting due to prior commitments.

Chairman Calligaris turned the meeting over to Terry Phillips from the Bonadio Group.

2. Mr. Phillips and Mr. Sims reviewed the audit process which included the following highlights:

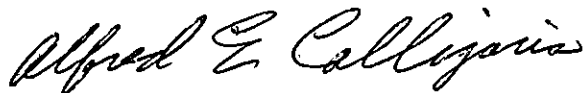
- Scope of Service
- Timetable
- Audit Responsibilities
- Audit Approach
- Fraud Risks and Responsibilities
- Current Accounting and Auditing Developments
- Professional Fees
- Client Service Team

3. Executive Director Wright suggested Authority staff could leave the room at 10:25 AM to allow for discussion between the committee members and the representatives from The Bonadio Group.
4. Upon a motion by F. Carter, and seconded by D. Mastascusa, the committee moved back into regular session at 10:42 AM.

Returning to regular session, no action was taken.

5. Upon a motion by F. Carter, and seconded by D. Mastascusa, the committee meeting adjourned at 10:43 AM.

Respectfully submitted:



Alfred Calligaris  
Chairman, Audit Committee

Attachment: Bonadio Handout